**CONTACTS**

|  |  |
| --- | --- |
| Name of the section |  |
| Point of contact |  |
| E-mail address |  |

**GENERAL INFORMATION**

|  |  |
| --- | --- |
| Proposed date |  |
| City |  |
| Venue |  |
| Accommodation |  |
| Number of local participants |  |

**MOTIVATION (up to 100 words)**

|  |
| --- |
|  |

**PREVIOUS EXPERIENCE (up to 100 words)**

|  |
| --- |
|  |

**DRAFT PROGRAMME (up to 300 words)**

|  |
| --- |
|  |

**EXPENSES**

|  |  |  |
| --- | --- | --- |
| Facilities |  |  |
| Accommodation |  | *((unit price)x50=?)* |
| Local transportation |  |  |
| Invited speakers | *(name)* | *(approx. total cost of travel and accommodation)* |
| *(name)* | *(approx. total cost of travel and accommodation)* |
| Meals | Coffee breaks | *((unit price)x50=?)* |
| Lunch | *((unit price)x50=?)* |
| Dinner | *((unit price)x50=?)* |
| Equipment | Conference bags | *((unit price)x50=?)* |
| Pens | *((unit price)x50=?)* |
| Bloc Notes | *((unit price)x50=?)* |
| Other |  |
| Other (comment) |  |  |
|  |  |
| **TOTAL** | | € |

**FUNDING**

|  |  |  |
| --- | --- | --- |
| EPS Young Minds project | |  |
| Your institution |  |  |
| Other sources |  |  |
|  |  |
|  |  |
| **TOTAL** | | € |